KALYANI UNIVERSITY

USER MANUAL OF RECRUITMENT

Go to **https://kums.klyuniv.ac.in** link> Click on the **'Recruitment'** button> Click on the "**Create New Account**" Button > Click on the "**New Account Create**" Button and fill-up the form consequently> Go to the **login** page and put the **User name** and **Password** as you endorse> From right upper navigation bar, click on the "**Apply for new post**" button and after the assortment of the recommended fields click on the "**Apply**" button> Go to the main page> Click on the "**Click here to complete the Application**" link >Fill-up the application and upload the required document cautiously>If your application procedure has been completed, Go to the "**Payment & Submission**" Section > After the accomplishment of the payment procedure, go to the main page and click on the "**Click here and download the Application PDF**" Link.

- ✓ Go to **https://kums.klyuniv.ac.in**
- ✓ Click on **Recruitment** Button
- ✓ Click on Click on "**Create New Account**" Link
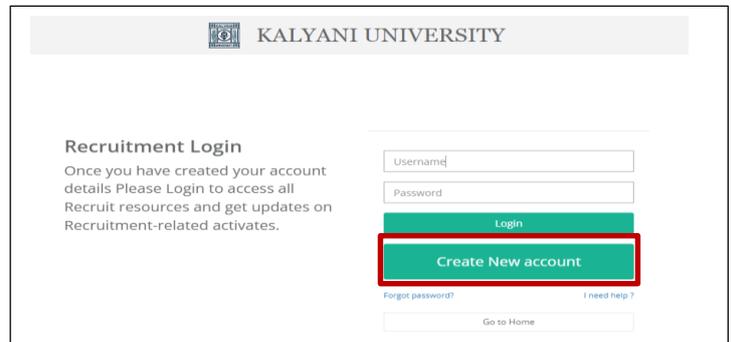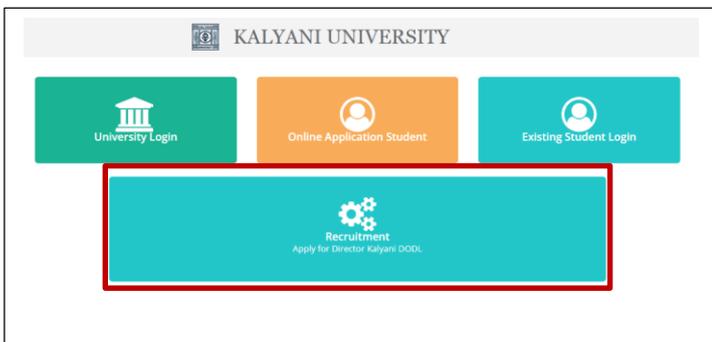
- ✓ Click on the "**New Account Create**" Link as mentioned below
- ✓ Fill-up the Form and click on the "**Next**" button
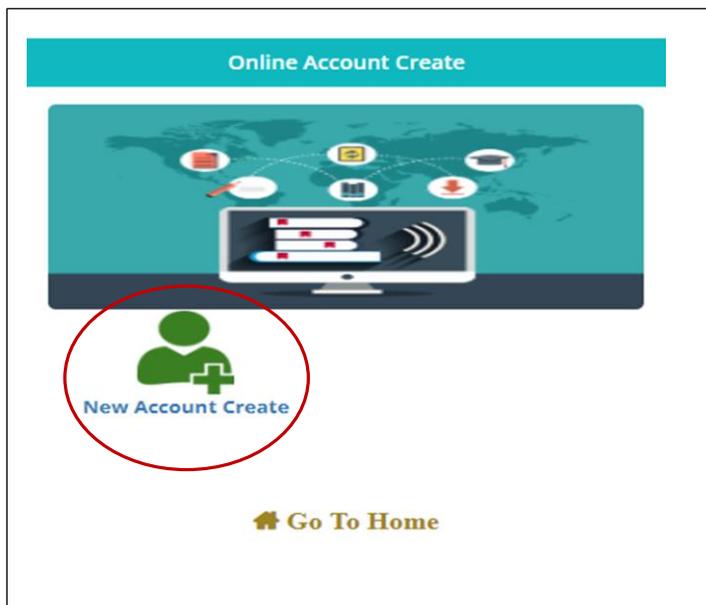
KALYANI UNIVERSITY

- ✓ Enter the **OTP**, which will be sent to your registered mobile number and click on the "**Verify OTP**" button
- ✓ Enter **User Name** and **Password** as per your choice and save it for further use.

OTP Sent on Mobile :	Enter Mobile OTP* :
9831098013	Enter OTP
Resend OTP after- 04:56	

--OR--

OTP Sent on Email :	Enter Email OTP * :
aroy@gmail.com	Enter OTP
Resend OTP after- 04:56	

ℹ Enter Mobile OTP And email OTP and click on verify otp button to progress further.
ℹ Check your Email (Inbox, Updates and Spam) folder for Email OTP .

← Previous   Verify otp

| User Name As : | ✓ Custom | ○ Mobile No | ○ Email |
| User Name * : | | | |
| Password *(Please create your passsword. minimum 8 character): |
| Confirm Password * : |

← Previous   Submit

- ✓ Go to the **Login** page
- ✓ Enter Registered **User ID** and **Password**
- ✓ Click on the "**Login**" button

KALYANI UNIVERSITY

Recruitment Login
Once you have created your account details Please Login to access all Recruit resources and get updates on Recruitment-related activates.

Username
Password
Login
Create New account
Forgot password?   I need help ?
Go to Home

- ✓ After the login, it will redirect you to the **Recruitment User Dashboard**
- ✓ Click on the "**Apply For New Post**" button

☰   ⮕ Log out

Check Recruitment   Apply For New Post

Copy CSV Excel PDF Print   Search:

Name	Post Name	Department Name	Advertisement Desc	Category Name	Application Form
No data available in table					

Showing 0 to 0 of 0 entries

Previous Next

- ✓ After clicking on the "**Apply For New Post**" button, it will redirect you to the "**Check And Apply**" form
- ✓ Select your Post / School and Discipline / Advertisement No / Category and Person with Bench Mark Disability Category and click on the "**Apply This Post**" button

- ✓ Go to the **Recruitment User Dashboard** and according to your record, click on the "**Click Here To Complete your Application**" link

- ✓ After you clicking on the "**Click Here to Complete Your Application**" link, an application form will open with the following tabs.
  - ➢ General > Go to **Next** tab
  - ➢ Education > Go to **Next** tab
  - ➢ Experience > Go to **Next** tab
  - ➢ Research > Go to **Next** tab
  - ➢ Additional Info > Go to **Next** tab
  - ➢ Declaration > Go to **Next** tab
  - ➢ Uploads > Go to **Next** tab
  - ➢ Preview > Go to **Next** tab
  - ➢ Payment and Submission > Click on the **Finish** button
- ✓ You need to fill-up the entire form very prudently.

✓ After clicking on the "**Finish**" button, it will open-up the following pop-up.
✓ Click on the "**OK**" button

Confirm us!   ✕

Are you sure you want to proceed with the payment and submit the
application form !

[OK]   [Cancel]
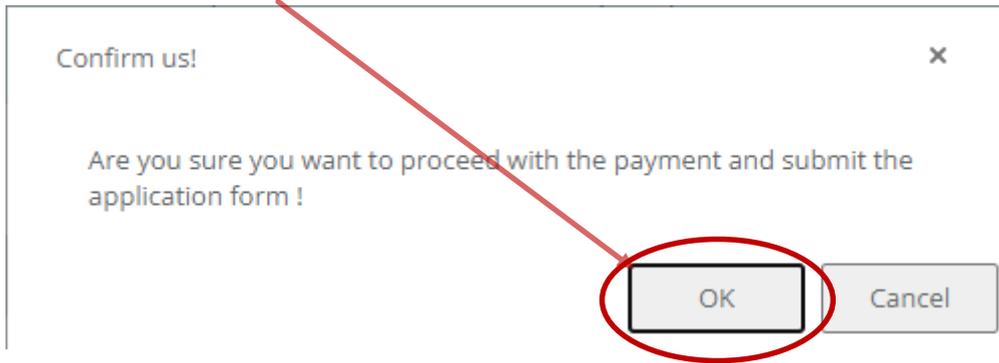
✓ Select your preferable payment option and complete your payment procedure

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During the payment process, Please do not close this window or click the Back/Refresh button on your browser. All refunds will be net of charges

University of Kalyani

Client Code	UNVK2
Payer Name	Saheb Kumar Das
Amount	INR 1
Email: bidhanbikasmaiti@gmail.com	Mob: 8670114294

Select a Payment Mode

Credit Card | Debit Card
Rupay Debit Card | Net Banking
Wallets | UPI
Cash | Bhim UPI QR
NEFT

MasterCard SecureCode   PCI DSS   Verified by VISA

Powered by SabPaisa

Payment Successfull-.
Client Transaction Id- **3155d05eb5b34b258b9c4f2205acc8f1**
Click Here Go To Home

✓ Go to the **Recruitment User Dashboard** and click on the "**Click Here for Download Your Application PDF**" link in the **Application Form** section as mentioned below, to get the Application PDF.

Check Recruitment   Apply For New Post

Copy CSV Excel PDF Print   Search:

Name	Post Name	Department Name	Advertisement Desc	Category Name	Application Form
BIDHAN MAITI	Director (DODL)	Bengali	13(Tech/Off)/DoR/2015	UNRESERVED CATEGORY	Click Here For Download Your Application PDF
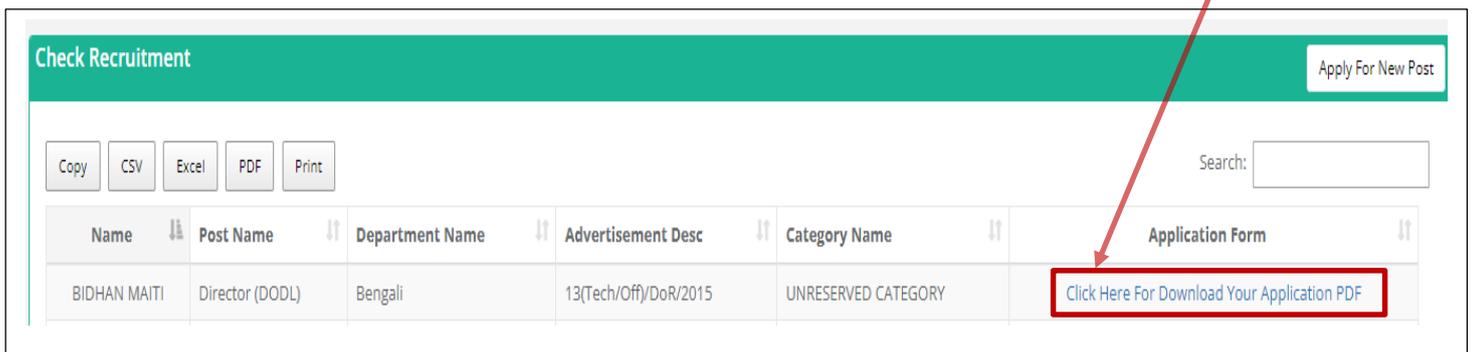
KALYANI UNIVERSITY

DIRECTORATE OF OPEN AND DISTANCE LEARNING (DODL)
THE UNIVERSITY OF KALYANI

APPLICATION FORM for the Post of Director (DODL) (Full time, regular basis)

Application AIN._____

To

The Registrar, Kalyani University

Sir/Madam

I would like to apply for the post of Director (DODL) in terms of your advertisement no:.........dated
.... The requisite particulars are given below.

Name	:	BIDHAN MAITI
Fathers Name	:	BIKAS MAITI
Category Name	:	UNRESERVED CATEGORY
PWD	:	No
Gender	:	Male
Nationality	:	Indian
Date of Birth	:	09/04/1994
Maritital Status	:	Un-Married
Religion Name	:	HINDUISM

Photo
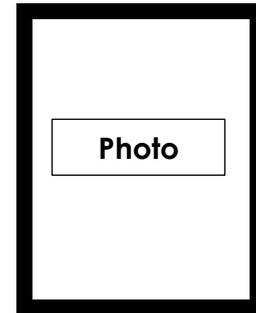
Correspondence Address

Address	:	Kashmuli
Address Line 2	:	Poroldn
City/Locality/Village	:	bekda
Country	:	India
State	:	WEST BENGAL
District	:	Bankura
PIN Code	:	721445

Upload Documents

SL.NO	Document Name
1	Age Proof Certificate
2	Full time Teaching experience
3	Library/Post PhD Research experience
4	Present employment appointment letter
5	No objection certificate(supporting section 6 of form)
6	No objection certificate From University/College
7	Last pass-out Marksheet/Certificate

Bank Transaction Details

Application Amount	:	1
Bank Transaction ID	:	-
Bank Transaction Date	:	-
Submitted On	:	

Signature